

MELP Report



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1.0 INTRODUCTION

1.1 Introduction of the network

Bangladesh Centre for Advanced Studies (BCAS) is a leading non-profit, non-government research and policy institute that has been working in Bangladesh since 1986. BCAS specializes in policy analysis, action research and project implementation for sustainable development at local, national, regional and global levels. BCAS addresses sustainable development through the following interdisciplinary themes; Environment and Climate Change; Good governance through people's participation; Poverty alleviation and sustainable livelihoods; Economic growth; Public-private partnership; Sustainable markets. The overall aim of BCAS is to provide guidance and practical solutions to promote sustainable development, eradicate poverty, improve access of the poor to resources and ensure social justice.

In collaboration with BCAS, CapNet started the CapNet-Bangladesh network on March 2004. BCAS has been acting as the Country Secretariat for the CapNet-Bangladesh Network Since the networks establishment. CapNet-Bangladesh has been very active in building networks among the major water sector players through conducting; workshops/ seminars and technical sessions; research in Integrated Water Research Management with special focus of gender equity, knowledge dissemination, strengthening capacity; and recruiting new members for both the country and the South Asia region.

Objective of CapNet-Bangladesh Network

- Create a networking platform within the country for the water professionals, government agencies and private institutions/organizations involved with water related issues (water management, water supply, sanitation, drought, agriculture, etc.)
- Create network at the local/ community level for capacity building on Integrated Water Resource Management with regard to gender, poverty, economic growth and social equity.
- Build capacity in the water and other interlinked sectors to convey the concept of Integrated Water Resource Management (IWRM) to the forefront.
- Strengthen existing networks at international, regional and local level to facilitate the sharing of innovations, training outcomes and knowledge/experience among the network partners.
- Bring together professionals from various fields and raise their awareness about the importance of IWRM in poverty reduction and resource management.
- Train high and mid-level officials of the Government of Bangladesh (GoB), Non-Government Organization and Community Based Organization for contribution in both

policy-making and implementation of the IWRM concept in the major water sector development projects.

- Educate the media about the importance of IWRM.
- Build capacity in existing IWRM mandated organizations.

1.2 The purpose of outcome evaluation

Briefly describe the aim and objectives of this report.

This report aims to find out the effectiveness of the workshop on Drought Risk Management, through the perspective of participants of the workshop.

The main objectives are:

- Whether the respondents have found the workshop useful and are they applying the knowledge gained through the workshop into his or her day to day work.
- Identify how and with whom the trained participants have spread the knowledge acquired from the workshop.
- Identify the potential long-term outcome or impact of the workshop.

On the whole this report aims to identify the outreach of the workshop and whether the objectives of the workshop were fulfilled.

2.0 TOOLS AND METHODOLOGIES OF OUTCOME EVALUATION

The two day Workshop on Drought Risk Management on IWRM in Bangladesh was held on 1st and 2nd July 2015 in Rigs Inn Gulshan-1, Dhaka, Bangladesh. The workshop was attended by 29 professionals who are based in various Non-Profit organizations, Government Sector, Community led development agencies etc. All the participants were Bangladeshi working at National level.

Methodology

3 months post the initial workshop the participants were sent an email requesting them to evaluate the outcome of the workshop, attached with the email was Tool 3- Form A (can be found in Appendix 1 of this report) for the participants to fill out. Of the 29 participants of the workshop 12 of them responded back to the email. Their responses were accumulated into an excel spreadsheet and analysed to formulate this report. The excel tables can be found in the Appendix 2 of this report. The Guideline on Outcome Evaluation Report was thoroughly followed throughout the report writing process. The Guideline was useful to categorize the results from the respondents. The difficulties that were faced while writing this report is discussed in section 4.2 of this report

The following Figure 1 represents the whole methodology in a flow diagram.

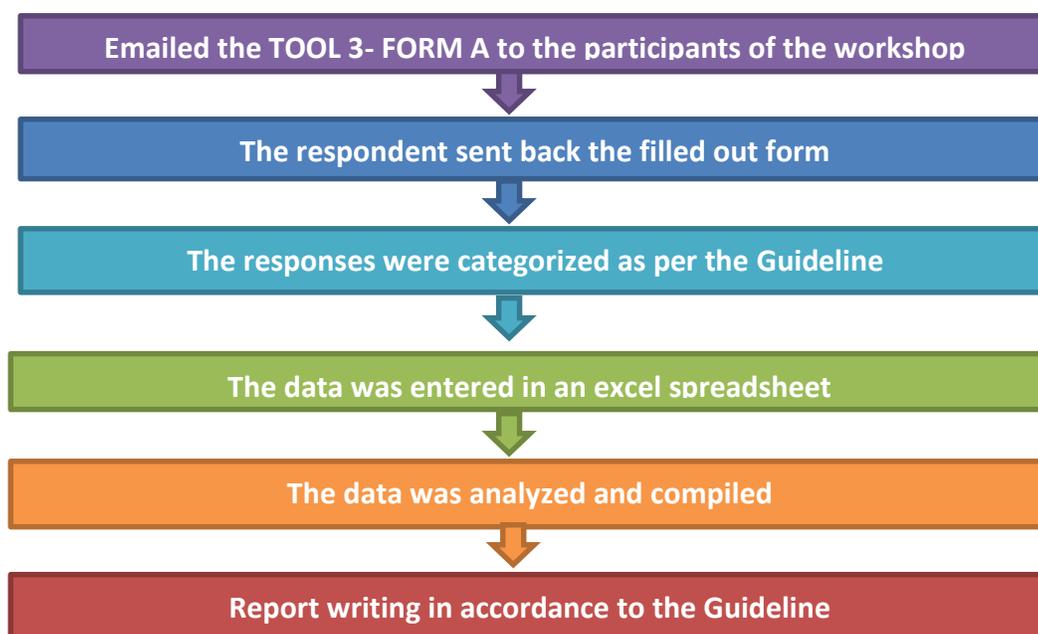


Figure 1 Methodology Flow Chart

3.0 RESULTS AND FINDINGS

3.1 Analysis of respondents' profile

The following table represents the number of individuals who participated in the Drought Risk Management workshop on 1st and 2nd July 2015. A total of 29 professionals participated in the workshop amongst them 12 individuals responded back to the email they were sent on Tool 3-Form A. The response received from the participants is the key data used to formulate this outcome evaluation report.

Out of the 12 individuals that responded to the Tool 3 queries 9 were male and 3 were female. The response rate was calculated by finding the percentage of participant that responded to the email compared to the total individuals that participated in the workshop. The results are listed below in table 3.1

Table 3.1: Overview of the Evaluated Course and Response Rate

Evaluated course (name)	Date of evaluation	Number of participant (participate in the workshop)	Number of respondent			Response rate (%)
			Male	Female	Total	
Workshop On "Drought Risk Management" Based On IWRM In Bangladesh	05/10/2015	29	9	3	12	41

The Table 3.2 lists out the type of institutions the respondents are working with professionally. From the table 3.2 it can be seen that from the total of 12 responses 7 of the responses were from individuals based in Non-Profit organization, 4 of the respondents were from government sector and 1 of them was based in community institution. As the table 3.3 illustrates all these respondents are nationals of Bangladesh.

Table 3.2: Number of respondents based on type of institutions

Type of institution	Number of respondents
Government Sector	4
Non-profit organization	7
Community Organizations	1
Total	12

Table 3.3: Number of respondents based on countries

Country	Number of respondents
Bangladesh	12
Total	12

3.2 Outcome Evaluation of capacity development activities

This section presents the results of outcome evaluation from the tool 3. The data collected from the respondents are compiled in this section 3.2 of the report. A total of 3 questions were asked to the respondents as per the Tool 3- Form A. the detailed responses from the respondents can be found in Appendix 2 of this report

The Table 3.4 and 3.5 is filled as per the responses that were received on asking Question 1 from the Tool 3.

Question 1 was as followed:

- a) Have you **used the knowledge** from the course to **improve your working performance**?
- b) If YES, please explain **how you have used the knowledge**. If NO, please mention the limitations.

Table 3.4: Answer for question 1 (a) “Have you used the knowledge?”

Answer	Number of respondent	Percentage
Yes	12	100%
No	0	0%

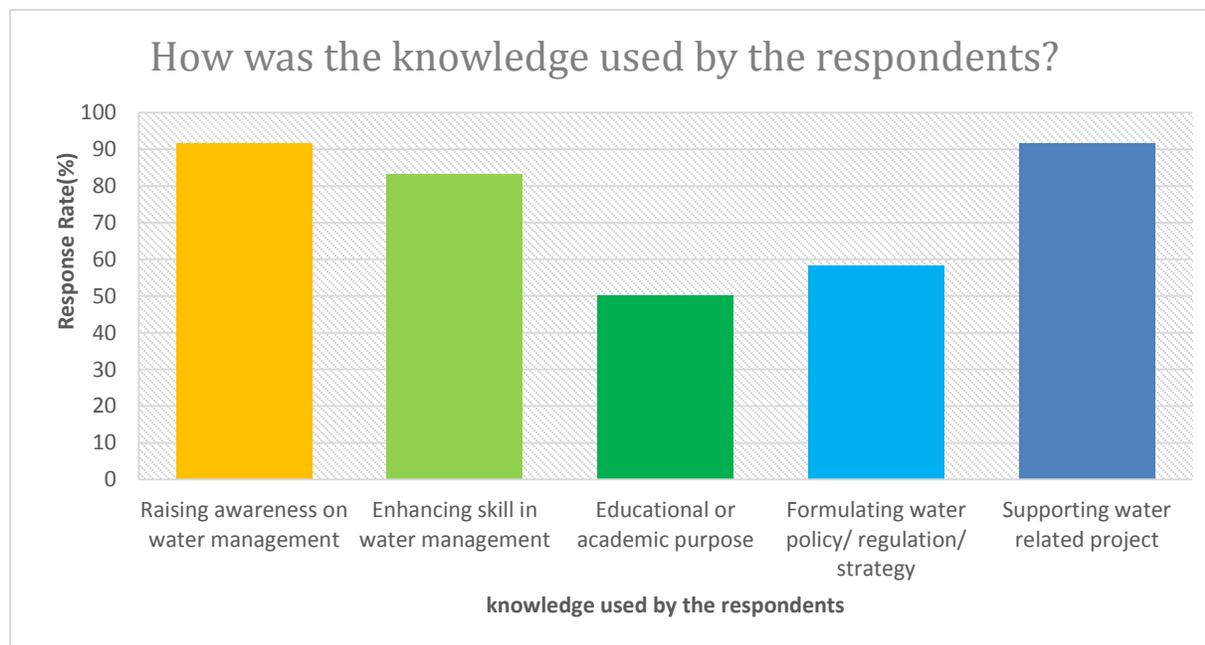


Figure 2. How the knowledge (from the workshop) is being used by the respondent

The Table 3.4 is filled in response to Question 1 (a). All the 12 respondents have given positive feedback for this question. 100% of the respondents have claimed that the knowledge that they have gained from the workshop is being used by them in their respective professional work to improve their performance.

Table 3.5: How was the knowledge used by the respondents?

Result for 1(b)	Number of respondents	Response rate (%)
Raising awareness on drought management	11	92
Enhancing skill in water management	10	83
Educational or academic purpose	6	50
Formulating water policy/ regulation/ strategy	7	58
Supporting water related project	11	92

Table 3.5 represents the number of respondents who have utilized the knowledge they acquired from the workshop in various aspects of their professional work to improve their performance. Maximum of the respondents have claimed that they have been more involved with raising awareness on drought management and supporting water related project. As shown in the above table 3.5, 50% of the respondents have been involved with using the knowledge they acquired for educational and academic purpose.

The following figure 2 graphically represents the data presented in Table 3.5 above for better comparison and illustrations.

Table 3.6 and 3.7 is filled as per the responses that were received on asking Question 2 from the Tool.

Question 2 was a followed

- Have you shared or spread the knowledge gained from the course within or beyond of your organization?
- If YES, please explain how you have shared/spread and to whom you have shared/spread the knowledge. If NO, please mention the limitations.

Table 3.6: Answer for question 2 (a)

Answer	Number of respondent	Percentage (%)
Yes	12	100
No	0	0

As per the Table 3.6 it can be seen that 100% of the respondents have shared the knowledge they have gained from the workshop within or beyond their organization. The following Table 3.7 Illustrates more on with whom they have shared specifically.

Table 3.7: To who has the respondent shared/ spread the knowledge

Category of answer	Respondents have shared/spread the knowledge to....	Number of respondent	Percentage (%)
Within organization	Colleague	12	100
	Other (please specify)	5	42
Out of his/her organization	Government officer	3	25
	Local partner	5	42
	Non- profit/ non- government organization	4	33
	Media	0	0
	Other (please specify)	4	33

As the above Table 3.7 represents 100% of the respondents have disseminated the knowledge they have gained from the workshop with their colleague within their organization. 42% of them have stated that they have also disseminated the knowledge with other within their organization. One such instance was noted by Mr. Md. Atiqur Rahman he had responded back that he has discussed about the workshop with his Director; He also added that he had a discussion with his organizations Business Development unit on incorporating Drought Risk Management into their prospective projects. Mr. Moyen Uddin Ahmed had a small sharing session with his team members and fellow colleagues were he shared his learning from the workshop.

Many of the respondents have also shared their lessons learnt from the workshop out of his or her organization. 25% have responded that they have shared the information with Government Officer, 42% claimed they have shared the knowledge with their local partners. 33% of the respondent who claimed that they have shared the knowledge with others, they have spread the knowledge with project developers, in different training and workshop they attended etc. But the most interesting response was from Ms. Rokeya Khatun she had responded that the knowledge she had gained from the workshop she will share it for the purpose of formulation of Bangladesh Delta Plan 2100 - project supported by the Embassy of the Kingdom of the Netherlands.

Table 3.8: How have the knowledge shared/spread?

Results	Number of respondents	Percentage (%)
Formal conversation	12	100
Informal conversation	11	92
Capacity building activity	11	92
Educational or academic activity	5	42
Document sharing	7	58
Collaboration or partnership of project/ programme	8	67

Stakeholder/ community involvement in water management	6	50
I haven't/ unable spread the knowledge	0	0

About 100% of respondents have shared the knowledge from the workshop through formal conversation, 92% claimed that they have disseminated the knowledge obtained from the workshop via informal conversation and Capacity building activity respectively. 50% of the responded claimed that they have shared the knowledge with Stakeholder/community involvement in water management.

3.3 Short stories for long-term outcome and impact of workshop:

We have not yet obtained any successful short story that can attest the success and outreach of the workshop. But in future there is a prospect; the response from Ms. Rokeya Khatun, Senior Capacity Building Expert of the organization; Gender and Water Programme Bangladesh (GWPB) has some positives. Ms. Rokeya had replied that the discussion at the workshop had opened her insights to think about gender issues of drought prone areas of Bangladesh. She had also added how she is about to share the knowledge she has gained from the workshop in formulation of the project “Bangladesh Delta Plan 2100” – a project supported by the Embassy of the Kingdom of the Netherlands. Once that happens the outreach of the workshop will be far wide spread. Thus a follow-up can be conducted later with Ms. Rokeya to understand the long term impact and outcome of the workshop.

4.0 LESSONS LEARNT

4.1 Capacity Development Delivery

A total of 29 individuals participated in the workshop but after contacting them over the email only 12 of them had responded back to the query and successfully evaluated the coursework. Their efforts are highly appreciated that they took time of their busy schedule to fill up the forms and send them over. Absence of participation of the rest of the workshop participants limited the data sample size. If more response were received more diverse responses could have been acquired and the report could have effectively evaluated the workshops effectiveness.

a) Lesson learned from Outcome of the activities:

The responses from the 12 respondents showed a lot of positivity, Most of them have appreciated the efforts put into the workshop. Most of them have agreed that they have learnt a thing or two from the workshop that they can share with others both within and out of their organization.

b) Recommendation on how to produce better outcome and impact of the activity:

- Using a multiple choice survey type questioner circulated amongst the participant that takes a few minutes to fill out. As many professionals have busy schedule and sending them a form that request them to write a small para or a few lines can be time consuming thus they may tend to avoid it.

- The tool used for outcome evaluation can be generated in similar lines of Course evaluation tool which is easy, short and takes a few minutes to fill

4.2 Monitoring and Evaluation

This section contains the lessons learnt while carrying out monitoring and evaluation activity for the report.

4.2.1 Suggestion and recommendation of the improvement of the Outcome Evaluation Report:

- The table listed in the Guideline of the Outcome Evaluation Report document listed under Categorizing Guide should have been listed out in the TOOL 3- Form A questionnaire. This would have made the categorizing and sub categorizing of the responses received much easier and concise.

4.2.2 Problem encountered and Challenges in evaluating outcome and impact

- As the respondents were not limited to a set of indicators as listed in the guideline and the template of outcome evaluation report in section 3. The answers were varied and it was difficult to categorize and a lot of the information they provided.

5.0 CONCLUSION

The evaluation of the Workshop on Drought Risk Management Based on IWRM in Bangladesh hosted by BCAS under CapNet-Bangladesh Network has received very favorable feedback. The responses from the participants summons the usefulness of this workshop as a medium for providing professionals knowledge on different aspects of Drought Risk Management. The Results discussed in the section 3 affirmed that there is practical orientation of the workshop in various sectors and institutes. The responses also demonstrated the usefulness of the workshop in the participant's profession and the work they are involved with. Replicating the success of this workshop similar workshop can be replicated under at Regional or local level so that the professionals working at various sectors at these levels can benefit similarly.

Appendix 1

Revised Questions for Outcome Evaluation of Capacity Development Activities (Tool 3 - Form A)

Question 1

a) Have you used the knowledge from the course to improve your working performance?

Yes [] No []

b) If YES, please explain how you have used the knowledge. If NO, please mention the limitations.

Question 2

a) Have you shared or spread the knowledge gained from the course within or beyond of your organization?

Yes [] No []

b) If YES, please explain how you have shared/spread and to whom you have shared/spread the knowledge. If NO, please mention the limitations.

Question 3

Have you identified positive or any specific changes in water resource management that contributed by the knowledge that you gained from the course? What change was that?

PERSONAL INFORMATION

(Note to networks: This information is required to be included in the report. You may avoid this part if you already have this information from the participants list)

Country : _____

Gender : _____

Institution : _____

(Private sector/ government/ academic/ non- profit organization, etc)

Appendix 2

Detailed Result of Outcome Evaluation (tool 3)

Answer	Number of respondent	Percentage
Yes	12	100%
No	0	0%

Table 1 (a): Answer for question 1 (a) "Have you used the knowledge?"

Result for 1(b)	Number of respondents	Response rate (%)
Raising awareness on drought management	11	92
Enhancing skill in water management	10	83
Educational or academic purpose	6	50
Formulating water policy/ regulation/ strategy	7	58
Supporting water related project	11	92
No comment	0	0
I haven't used/ I was unable to use the knowledge	0	0

Table 1 (b): Result of question 1(b)

Answer	Number of respondent	Percentage (%)
Yes	12	100
No	0	0

Table 2 (a): Answer for question 2 (a) "Have you shared/ spread the knowledge?"

Category of answer	Respondents have shared/spread the knowledge to....	Number of respondent	Percentage (%)
Within organization	Colleague	12	100
	Other (please specify)	5	42
Out of his/her	Government officer	3	25

organization	Local partner	5	42
	Non- profit/ non- government organization	4	33
	Media	0	0
	Other (please specify)	4	33

Table 2 (b1): To who have the respondent shared/spread the knowledge?

Results	Number of respondents	Percentage (%)
Formal conversation	12	100
Informal conversation	11	92
Capacity building activity	11	92
Educational or academic activity	5	42
Document sharing	7	58
Collaboration or partnership of project/ programme	8	67
Stakeholder/ community involvement in water management	6	50
I haven't/ unable spread the knowledge	0	0

REFERENCE

1. Cap-Net Preparation Guideline for Outcome Evaluation Report March 2015
2. Cap-Net Template Outcome Evaluation Report 2015
3. Cap-Net Revised Question for Outcome Evaluation of Capacity Development Activities(Tool 3-Form A)